

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
May 16, 2016  
Richmond, Virginia**

Members Present

Mr. Anthony Clatterbuck  
Mr. Shekar Narasimhan  
Mr. John Patrick Carr  
Mr. Roger McLellon  
Mr. Steve Semones  
Mr. James Dawson  
Mr. Tommy Shields  
Mr. John Ainslie  
Mr. Jim Petrine  
Mr. Rick Witt

Members Absent

Ms. Susan Dewey  
Mr. Robert Kaplan  
Mr. Brian Mullins  
Ms. Patricia Shields

Call to Order

Mr. Anthony Clatterbuck, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Ms. Elizabeth Rafferty of the Department's Policy Office. Ms. Rafferty reported that a quorum was present for the meeting.

Public Comment

There was no public comment.

Approval of Minutes

Mr. Robby Dawson requested four changes to the March 21, 2016 meeting minutes and Mr. Roger McLellon requested one change. A motion was made to approve the minutes of the March 21, 2016 meeting of the Board as amended. The motion was seconded and unanimously passed.

2016 Consolidated Action Plan

Mr. J. P. Carr, Chairman of the Community Development Committee, reported on the morning joint meeting of the Community Development Committee and the Housing Committee that was held to discuss the 2016 Consolidated Plan Action Plan for HUD that was prepared by DHCD staff. Mr. Carr reported that the joint committee recommended its approval. A motion was made on the Committee's recommendation to approve the Action Plan. The motion to approve was unanimously passed.

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Representation on BCAAC Ms. Cindy Davis presented a request for Women in Code Enforcement and Development (WICED) to gain representation on the Building Code Academy Advisory Committee (BCAAC). A motion was made to give WICED representation on BCAAC. This motion was seconded and passed unanimously.

VBCOA Representative Ms. Cindy Davis advised the Board that Mr. Sean Farrell, Director of Regulatory Compliance for the Virginia Building & Code Officials Association (VBCOA) has been appointed to replace Mr. Rick Witt as the representative to the Board effective in July.

Binary Explosive Proposal Based on a Board request at the March 21, 2016 meeting, Mr. Bill Shelton presented three options for addressing the process for proposed changes to binary exploding targets within the Fire Code. The options are as follows: initiate emergency regulations, initiate an expedited regulatory process, or address the changes within the regular process currently underway. Mr. Shelton indicated that he had communicated with Senate Finance Committee staff which had investigated binary exploding targets during the 2015 General Assembly session and staff did not believe the issue warranted emergency action. Mr. Shelton and staff recommended that any changes take place within the existing code change process. A motion was made to include this proposal in the normal code cycle. The motion was seconded.

Mr. Robby Dawson indicated that this is an ongoing issue which the Fire Services Board had requested to be addressed quickly.

Mr. J.P. Carr requested clarification regarding the effective date of the expedited regulatory process.

Mr. Shelton indicated that there would be a separate NOIRA and it could be considered more quickly than the regular process.

Mr. Steve Semones asked if localities can regulate binary exploding targets.

Mr. Dawson replied that localities with a fire marshal can regulate the binary exploding targets while those without cannot.

Mr. Shekar Narasimhan inquired if enforcement is considered when subgroups meet.

Mr. Shelton indicated that enforcement was considered though a

question that may arise would be how enforceable the regulations are.

Mr. Dawson indicated that the proposal in the packet would be vetted through the Code Committee which has significant local input.

Ms. Cindy Davis indicated that testimony in the last Board meeting indicated that the binary explosives were already enforceable in the Fire Code.

Mr. Dawson indicated that the proposed change would be a distinction between large explosives and those for recreational use.

Mr. Witt indicated that he has concerns with a special process and that he believes the regular process has the best stakeholder input.

The motion to include the proposed binary explosive changes as part of the regular code change process passed with Mr. Dawson voting against.

#### VHDA Report

Mr. Judson McKellar of the Virginia Housing Development Authority (VHDA) reported that the VHDA Board had their annual retreat in April to draft their 2017-2020 strategic plan. The final Plan will be presented at the June meeting of the VHDA Board.

Mr. Shekar Narasimhan indicated that he had attended the retreat and noted VHDA's efforts to preserve and create affordable and mixed income housing, even in higher cost markets.

Mr. Bill Shelton noted that VHDA has continued to increase the amount of excess earnings it puts back into affordable housing.

#### VFSB Report

Mr. John Ainslie reported that the last meeting of the Virginia Fire Services Board (VFSB) was held in Staunton, Virginia on April 15, 2016. The annual Fallen Fire Fighters memorial will be June 4 at Richmond International Raceway, there will be a wreath laying ceremony on Friday at the Public Safety Memorial. The Department of Forestry has responded to 246 wildfires this year with approximately \$1 million reported in damages. Ron Reynolds is serving as the interim State Fire Marshal. There have been 30 civilian fire deaths in 2016.

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Report of the Director	<p>Mr. Bill Shelton reported that at the request of the Board, staff had investigated ways to enhance transparency of the code change process, making changes to the layout of the agency website as well as adding a comment feature on the cdpVA website.</p> <p>Mr. Robby Dawson inquired as to how comments would look on the revised cdpVA site and asked if they would immediately be public.</p> <p>Ms. Cindy Davis replied that comments would be public and staff was uncertain of the exact layout for the new comment feature.</p> <p>Mr. Shelton noted additional features added as well as a definition for consensus in regards to code change workgroups. He noted that May is Building Safety Month and on May 22 there will be a proclamation at the capital. He noted that on May 19<sup>th</sup> the winner of Blueprint Virginia will be under construction in Hampton, VA. He also noted that June is Homeownership Month and that there will be an event on June 13 at VHDA. He stated that ARC grants were announced in April and that there was additional federal funding dedicated to the region this year.</p> <p>Mr. Shekar Narasimhan asked for an update on the resiliency grant.</p> <p>Mr. Shelton stated the contract negotiations were underway and should conclude in the next few months.</p> <p>Mr. Chris Thompson stated that HUD was providing technical assistance and that there would likely be design charrettes within the next few months.</p>
Unfinished Business	<p>There was no unfinished business to be discussed.</p>
New Business	<p>Mr. Rick Witt, Mr. Steve Semones and Mr. Jim Petrine thanked staff and the Board and noted that it had been a pleasure to serve.</p>
Board Matters	<p>Mr. Anthony Clatterbuck thanked staff and the Board and stated that it had been a pleasure to serve on the Board.</p>
Future Meetings	<p>The next meeting of the Board will be held on Monday, July 18, 2016. Monday November 14, 2016 and Monday December 19, 2016 have been added to accommodate deadlines in the Code Change Cycle</p>

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Adjournment

Upon motion duly made and seconded, the meeting was adjourned.